



## GUIDELINES FOR IN PERSON POSTER PRESENTATIONS

Poster presentations are informal visual and verbal exchanges between the presenter and the browsing audience. At least one of the presenters should be present during the period specified in your confirmation letter. SNEB recommends that poster presenters traveling via air carry materials for their presentations on the plane.

### **DIMENSIONS:**

Each presenter is assigned a 4 feet (height) by 8 feet (width) poster board. It is a freestanding board with a cork-style surface. The display area is approximately 30" from the floor. Your presentation **must fit** on the board. **No special equipment**, such as audio-visual projectors, is permitted. Your entire presentation must be attached to the poster board. No other freestanding or tabletop displays are permitted.

### **SET-UP & DISMANTLE:**

Presenters must set up their poster during the time specified in your confirmation letter. The number of your abstract in the final program will coincide with the number on the display board assigned to you. A volunteer in the poster session area will be available to assist you in locating the proper board.

Posters must be presented on the assigned board. DO NOT change the location of your number.

Please clear your board and remove your poster at the end of the poster session or the time designated in your confirmation letter.

### **DESIGN RECOMMENDATIONS:**

SNEB recommends that you use the following guidelines when designing your poster.

1. A brief abstract or summary statement of the presentation should be mounted on the upper left side of the board followed by objectives, methods, and results with the conclusion in the lower right corner.
2. Illustrations should be readable from three feet or more.
3. Be sure that your presentation material can be mounted with pushpins. Do not mount illustrations on thick cardboard, because they may be difficult to tack into position on the poster board.
4. Please bring your own materials (pushpins, etc.) for mounting your poster on the board. You may also wish to bring background coverings.
5. If you need design inspiration, check out past poster designs at <https://www.jneb.org/content/posterabstracts>



## **JNEB SUPPLEMENTAL MATERIAL**

Your abstract will be published in the *Journal of Nutrition Education and Behavior* July 2023 Conference Supplement. You have the **option** to add poster artwork or a one-page PDF and a video presentation to your abstract text at [www.jneb.org](http://www.jneb.org). This will create a publicly accessible webpage for your abstract.

### **1. Online PDF Artwork (optional)**

Maximum size is 17 inches wide by 11 inches tall. A high-resolution pdf is preferred. You can see examples at: <https://www.jneb.org/content/posterabstracts>.

Please follow the poster guidelines while preparing your artwork. A webinar has been recorded that provides information on designing an effective poster:

<https://vimeo.com/265629510/3088704f78>

**Poster art must be received by June 1, 2023 at:** <https://sneb.submittable.com/submit>.

\*Please use your abstract number and last name as the file name. Example: P01 Smith

### **2. Video Presentation Instructions (optional)**

You can also record a brief video presentation – separate from your oral abstract presentation - for [www.jneb.org](http://www.jneb.org). There is no time limit, but the allowable file size should accommodate a 3 – 5-minute presentation. There are no requirements on how you choose to record your video. It is up to you if you would like to include yourself on camera or only audio with your poster image.

1. Preferred file type: MP4
2. File size limit: 500 MB
3. Use your last name and abstract number in the file name

**Video presentation recording must be received by June 1, 2023 at:**

<https://sneb.submittable.com/submit>

\*Please use your abstract number and last name as the file name. Example: P01 Smith